

| <b>Comprehending and Creating Informative Text – Stage 3</b>                                    |   |   |   |
|---|---|---|---|
| <b>Audience and purpose</b>   | <b>Expression of ideas</b>  | <b>Text structure</b>   | <b>Vocabulary</b>   |
| <b>Definition:</b> Who reads the text and why did the author write it?                          | <b>Definition:</b> What information is presented in the text and what supporting details are included?  | <b>Definition:</b> What forms and features have been included to present key information in an easy manner to read?   | <b>Definition:</b> What words and phrases have been included to make the information in the text more reliable?   |
| The author has chosen a topic that will be interesting to their audience.                       | The author presents facts about a topic rather than an opinion on it and they are presented through a logically sequenced paragraph.                                | The author has presented the main points of the topic, with each one followed by further details for clarity.   | The author uses a range of technical, learnt and subject specific words to help explain the key information.  |
| The author uses a writing style and language that their audience will understand and relate to. | The author provides a range of information on the topic, with further supporting detail on each point.  | The author has used subheadings to break up different categories of information and make it easier to scan and locate specific information.   | The author uses correct spelling and grammar to help the reader trust that they check their writing. Effectively uses criteria and goals in writing and editing work. |
| The author uses information that may surprise or intrigue the audience.                         | The author shares the information and ideas in an appropriate way for the content, sometimes this may be fun and light-hearted, other times it may be more serious. | The author has chosen to sequence the information in a way that makes the most impact. This shows that the author can flexibly and expertly use the forms and features of the text to organise ideas. | The author uses terms and phrases that are relevant to the topic and explains their meaning where necessary.  |
| The author has selected structural elements that suit the purpose of the text                   | The author expresses things in a way that lets the audience know they have researched the topic and used trusted sources for the information.                       | The author may include relevant graphics such as charts or diagrams to support the information in the text.<br>Acknowledge sources of information to add credibility and authority.                   | The author uses language that is appropriate to the informative style of writing. The author uses nominalisation to add authority to the text.                        |